

## PRINCIPAL DETECTIVE/GUARD DESIGNATION

Access this form via website at: [www.hawaii.gov/dcca/pvl](http://www.hawaii.gov/dcca/pvl)

*(For Detective or Guard Agencies and Principal Detective/Guard Employees)*

This form is being sent for you to acknowledge the relationship of the detective or guard agency and the "*principal detective or guard*" of the detective or guard agency.

The "*principal detective or guard*" is one who is employed by the detective or guard agency and who qualified the detective or guard agency for licensure.

The "*principal detective or guard*" shall be responsible for the direct management and control of the agency's employees and shall be held responsible for the acts of those employees while they are acting within the scope and purpose of the detective or guard agency's business.

Your attention is directed to sections 16-97-1 and 16-97-7 of the rules of the Board of Private Detectives and Guards. To obtain a copy of the laws and rules relating to private detectives and guards, send a written request to: Board of Private Detectives and Guards, *COMMERCE & CONSUMER AFFAIRS, P.O. Box 3469, Honolulu, HI 96801*.

- The laws and rules are also posted on our website at: [www.hawaii.gov/dcca/pvl](http://www.hawaii.gov/dcca/pvl).

Failure of the "*principal detective or guard*" to comply with Chapter 463, Hawaii Revised Statutes or of Chapter 16-97, Hawaii Administrative Rules, may result in disciplinary action including fines, and the suspension or revocation of the licenses of both the principal detective/guard and the agency.

Name of Agency \_\_\_\_\_ License No. \_\_\_\_\_  
(Print or Type)

Check One:

- ☐ Designating as Principal Detective/Guard a principal who just received a license.  
☐ Switch Principal Detective/Guard License No. of new Principal Detective/Guard \_\_\_\_\_  
☐ Designating a new Principal Detective/Guard License No. of Principal Detective/Guard \_\_\_\_\_  
☐ Other: \_\_\_\_\_

Date \_\_\_\_\_  
Signature of Partner, Officer of a Corporation,  
Manager or Member of LLC of Agency

Date \_\_\_\_\_  
Signature of Principal Detective/Guard

Mail completed form to:

*Board of Private Detectives and Guards  
DCCA, PVL Licensing Branch  
P.O. Box 3469  
Honolulu, HI 96801*

Deliver to office location at:

*335 Merchant St., Room 301  
Honolulu, HI 96813  
(808) 586-3000*

or